



Intermediate Project Management



TRAINING OPTIONS:

Online - unaccredited
Classroom – unaccredited

WHAT WILL YOU RECEIVE?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ Personalized certificate of completion

Course Outline

OVERVIEW

This workshop is intended for participants who understand the conceptual phase of a project's life cycle, including setting goals, creating a vision statement, and creating the Statement of Work. This course will take participants through the remaining three stages: planning, execution, and termination.

OUTCOMES

You will learn:

- Identify your project's tasks and resources
- Order tasks using the Work Breakdown Structure & schedule tasks effectively
- Use basic planning tools such as a Gantt chart, PERT diagram, and network diagram
- Prepare a project budget & modify the project budget and schedule to meet targets
- Identify and manage risks
- Prepare a final project plan, execute and terminate a project
- Develop and manage a change control process

DURATION

9am – 11am (online) OR 9am – 2.30 pm (classroom)