



Process Improvement with GAP Analysis



TRAINING OPTIONS:

Online / Classroom - unaccredited

WHAT WILL YOU RECEIVE?

- ✓ Instruction by an expert facilitator
- ✓ Interactive classes
- ✓ Specialized manual and course materials

Course Outline

OVERVIEW

In management literature, gap analysis involves the comparison of actual performance with potential or desired performance. If an organization does not make the best use of current resources, or forgoes investment in capital or technology, it may produce or perform below an idealized potential

Charles Kettering, an inventor for General Motors, once said, "A problem well-stated is half-solved." The gap analysis tool can help you define problems and identify areas for process improvement in clear, specific, achievable terms. It can also help you define where you want to go and how you are going to get there.

This one-day course will give you the skills that you need to perform an effective gap analysis that will solve problems, improve processes, and take your project, department, or organization to the next level.



OUTCOMES

You will learn:

- Define the term "gap analysis"
- What is GAP analysis?
- Identify different types of gap analyses
- The GAP analysis Process
- Perform all stages of the gap analysis process
- Supporting tools
- Create a gap analysis report

CERTIFICATIONS

- Certificate of Attendance (SkillUp)

Note: All certificates are electronically issued.

