

LEVEL UP
YOUR SKILLS

SKILL UP
Training

Employee Accountability



TRAINING OPTIONS:

Online - unaccredited
Classroom – unaccredited

WHAT WILL YOU RECEIVE?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ Personalized certificate of completion

OVERVIEW

Course Outline

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In this program, you will learn about what accountability is, how to promote it in your organization, and how to become more accountable to yourself and others.

OUTCOMES

You will learn:

- Understand what accountability is and what events in history have shaped our view of it
- Identify the requirements for personal and corporate accountability
- Apply the cycle of accountability and the fundamental elements required to build an accountable organization
- Describe what individuals must do to become accountable
- Build skills required for accountability, including goal setting, giving and receiving feedback, & delegation
- Pinpoint ways to build ownership in your organization

DURATION

9am – 11am (online) OR 9am – 2.30 pm (classroom)